

---

---

# Health Needs and Human Services Commission Agenda

Wednesday, June 19, 2024 12:00 p.m.

Harrigan Centennial Hall

---

---

## Commission Members:

Amanda Roberts, Annette Evans, Woody Widmark, Crystal Duncan, and Paul Bahna  
JJ Carlson (Assembly Liaison)

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. CORRESPONDENCE /AGENDA CHANGES**

**IV. PERSONS TO BE HEARD** (*not to exceed 3 minutes*)

**V. APPROVAL OF MINUTES**

A. May 15, 2024

**VI. REPORTS**

Chair

Commissioners

City Staff

Assembly Liaison

Other(s)

**VII. UNFINISHED BUSINESS**

**VIII. NEW BUSINESS**

B. Nominations for Vice Chair

C. Adopt the 2024 Health Needs and Human Services Commission Goals

D. Working Group Updates

**IX. ADJOURNMENT**

The next regular meeting is scheduled for Wednesday, July 17, 2024, at noon in Harrigan Centennial Hall.

---

---

**Health Needs and Human Services Commission Minutes**  
Wednesday, May 15, 2024 12:00 p.m.  
Harrigan Centennial Hall

---

---

**Commission Members:**  
**Rachel Worthey, Crystal Duncan, Annette Evans, Elise Davidson Kitka,**  
**Woody Widmark, Amanda Roberts, Paul Bahna**

**JJ Carlson (Assembly Liaison)**

**I. CALL TO ORDER**

Vice Chair Duncan called the meeting to order at 12: 10 p.m.

**II. ROLL CALL**

Commissioners Present: Crystal Duncan, Annette Evans, Woody Widmark, Paul Bahna  
Commissioners Absent: Amanda Roberts (unexcused)  
Assembly Liaison: JJ Carlson  
Staff Present: Jess Earnshaw, Deputy Clerk

**III. CORRESPONDENCE /AGENDA CHANGES**

**IV. PERSONS TO BE HEARD** *(not to exceed 3 minutes)*

**V. APPROVAL OF MINUTES**

A. January 17, 2024 and February 21, 2024 minutes

**Widmark move to approve the minutes of January 17, 2024 and February 21, 2024.**  
**Motion passed 4-0 by a voice vote.**

**VI. REPORTS**

Chair -Duncan thanked the commissioners for their work.  
Commissioners - None.  
City Staff - None.  
Assembly Liaison - None.  
Other(s) - None.

**VII. UNFINISHED BUSINESS**

None.

**VIII. NEW BUSINESS**

**B. Nominations for Chair**

Evans moved to nominate Duncan for the Chair position. Motion passed unanimously.

**C. Designate working groups for Childcare, Elder Care, and Public Transportation**

The Commission discussed the formation of three working groups to address community needs in childcare, elder care, and public transportation. They agreed that existing group members would

take the lead in these areas, with new members expected to join over the coming months. The groups would meet as needed, with a goal to meet at least once before the next commission meeting to discuss their progress. Meeting summaries would be sent to the Deputy Clerk, who would then distribute them to the commission. The process was to begin two weeks prior to the next commission meeting. The Commission made a decision to have each working group work on their own directives and present a final report with goals and recommendations to the assembly. The preferred process was to have a memo outlining these goals presented to the assembly, which would then be reviewed and approved by the commission before being presented to the assembly.

**XI. ADJOURNMENT**

Chair Duncan moved to adjourn the meeting. Seeing no objections, the meeting adjourned at 1:00 p.m.

Attest:  
Jess Earnshaw, Deputy Clerk

## **POSSIBLE MOTION**

**I MOVE TO** approve the 2024 Health Needs and Human Services Commission Goals.